

**JSR MANAGEMENT
TENANT EMERGENCY PREPAREDNESS PLAN**

DATA SHEET

Please help us update our tenant records for emergency purposes. It is very important that we have the most current information on file.

Tenant/ Companies Name _____

Suite # (s) _____

Please contact JSR Management if you have any questions or require assistance.

Please read, sign and return the following recommendations for Emergency Preparedness:

We understand it is very important to be properly prepared for unforeseen emergencies.
We have reviewed our company's individual Emergency Preparedness Plan
We understand it is each suite's responsibility to provide emergency items for their employees.
Our Coordinator(s) will be responsible for establishing & enforcing our Emergency Plan.

Our Coordinator(s) will be our primary contact and liaison in the event of an emergency.

Authorized SignatureDate

Please print name of Authorized Signer

Emergency Contact #1

Name of Emergency Coordinator (Please Print)

Best work number

After hours emergency phone #'s

Emergency Contact #2

Name of Emergency Coordinator (Please Print)

Best work number

After hours emergency phone #'s